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## PRACTICE DIRECTION FOR THE ENFORCEMENT DEPARTMENT

1. The Execution Department shall not initiate or engage in any form of communication with Judgment Debtors or their counsel.
2. Upon receipt of a writ of execution duly signed by a Judge/Magistrate, the Execution Department shall promptly carry out the execution unless same is recalled or formally stayed by the Judge/Magistrate or Appeal Court.
3. The Execution Department shall not accept applications (for stay of execution, inter-pleader summons etc) directly from Judgment Debtors/Applicants or their counsel. Any such application shall, after being filed in the Litigation Department, be forwarded to the court concerned for determination. It is the outcome of that decision that will be communicated to the Execution Department.
4. Every writ of execution emanating from a judgment of court or order for stay of execution communicated to the Execution Department, shall be entered in a Registrar known as Registrar of Process, stating the name of the court, the case number, name of parties, date and time of when received.
5. Where goods, chattels or other movable properties are attached in furtherance of a writ of execution, the



goods so attached shall be disposed of upon the expiration of 5 days following the day on which the goods have been seized unless:

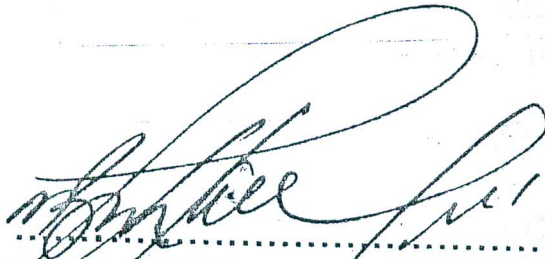
- (a). The goods are of perishable nature or
- (b). The person whose goods have been seized so requests in writing; in which the 5 days period shall not apply.

- . All goods, chattels or other movable properties which are to be sold under execution shall be advertised on the court's public notice board at least three days preceding the sale and all such sale shall be by public auction. Notice shall indicate the venue, date and time of the sale. All sales shall be conducted between 7:00am – 6:00pm and shall be sold to the highest bidder.
- 7. Where there is an order of court directing the deposit of monies in an account such order shall be complied by opening an account separate for each case. After the final determination of the matter, such accounts shall be closed.
- 8. In all cases, the Enforcement Department shall transmit to the court from which the judgment or order emanated, the fact of its compliance in writing signed

by the head of the Department giving details of what was done not later than 5 days after such compliance.

This Practice Direction Shall take effect from:

5<sup>th</sup> ..... Day of December ..... 2013



HON. JUSTICE I.M. BUKAR  
CHIEF JUDGE